

Price-list of simplified tax ledgers keeping in 2024

Accounting and taxes:

Base price up to 10 source documents	400 PLN per month
Start price when taking over the books	300 PLN
Source documents (each over 10)	6 PLN each
Foreign source documents / with foreign currency	12 PLN each
Fixed asset purchase + depreciation plan	100 PLN
VAT registration (VAT-R + attachments)	300 PLN
VAT-UE/VAT-9M/VAT-8 and similar returns	100 PLN per return
VAT-8 "zero" return	50 PLN
VAT OSS registration	500 PLN
VAT OSS keeping	200 PLN per month
VAT "cash" method	150% of standard price
Correction of VAT/ZUS return of client's fault	Individual price
Correction of ledgers / past periods of client's fault	150% of standard price
Responsibility fee for every 1 million of turnover	500 PLN
Documents delivered after due date	+10% into next invoice for each day of lateness
Help with opening a sole proprietorship	500 PLN

HR and payroll:

Employment contract (umowa o pracę)	150 PLN per month
Civil contract (umowa zlecenie)	130 PLN per bill
Order contract (umowa o dzieło), civil contract with student	100 PLN per bill
Employee employment	100 PLN
Employee leaving	100 PLN
PIT-11 return	50 PLN each
PIT-4R return	100 PLN
PPK registration	300 PLN
PPK employee fee (for each employee)	50 PLN per month
PFRON employee fee (for each employee)	100 PLN per month

Annual returns, settlements:

PIT-36/28	200 PLN
PIT-36 spouse (with one PIT-11)	100 PLN
PIT-11 (spouse over 1)	50 PLN each
Complicated reliefs, foreign incomes	Individual price
ZUS annual return	200 PLN
05 90 ZUS code registration (maly ZUS plus)	200 PLN
IFT-2R return together with certificate of residence (only available with big, popular companies)	200 PLN per return

Other services – 300 PLN per working hour.

All prices are net, appropriate VAT amount has to be added. This price-list is for 2024 year. On every next year there will be new price-list which will be sent about one month before the end of the year (it does not mean that prices will change).